

**REPORT OF THE PROJECT BOARD
For the Authorisation and Regulation Project
September 2009**

Financial arrangements

1. The Project Board welcome the appointment of Mr Keith Munnings as Honorary Treasurer. He and Tim Battle are meeting on 17th September to commence the hand-over of finance responsibilities for the Council's work.

Project plan

2. The project plan is running slightly behind schedule in its starting-up phase. Time can be recovered later in the year but it may be necessary to postpone the meetings with NHS Bodies about authorisation arrangements into the New Year.
3. The Chairs of the Education and Standards Committees have endorsed the mini-project plans for their Committee's contribution to the overall project. It is now proposed that consultations should be managed as follows:

Code of conduct	Standards	Jan – Mar 2010
Fitness to Practise procedures	Standards	Apr – Jun 2010
Statement of Educational Curriculum	Education	Jul – Sep 2010
Educational pathways and equivalence	Education	Oct – Dec 2010
Standards for Continuing Professional Development	Education and Standards	Jan – Mar 2011
Final proposals for chaplaincy regulation	Project Board	Jul – Sep 2011

Reference Group

4. The meeting with Dr Harris, Chair of the Reference Group, took place in late July. He is supportive of the work to date and has asked to meet those involved in the Reference Group prior to its first meeting.
5. Invitations to the chaplain members of the Reference Group, the chaplaincy membership bodies and to the NHS Chief Executive have been issued. It is the intention that the Reference Group should have its first meeting in the autumn.

Oral update

6. There is a further project board meeting planned for September and I will update orally at the Council meeting.

Manhar Mehta
Chair, Project Board

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